**Sharswood 2019 – 2020**

**Parent Quick Reference Sheet**

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| **See attached map** | \*North side of the building is the Wolf St side.  \*South side of the building is the Ritner St side. |
| **Arrival** | **Breakfast** will be available from **8:05 – 8:20am ONLY.**  \*\*Entering for breakfast will be in the rear Wolf Street yard, entrance North 2.  Supervision in yard begins at 8:20am for students.  Pre-K students will be dropped off to their teachers through South 2 doors.  K – 3 students will line up in the middle yard to meet their teachers at **8:25am**.  North 2 and South 3 doors will open at **8:25am** for students in 4th – 8th grade to enter and meet their teachers at their classrooms. Homerooms 329, 330, 331, 332, 333, 334 **(4th, 5th, 8th grade)** will enter through **South 3 entrance**.  Homerooms 335, 336, 337, 338, 340 **(6th, 7th grade)** will enter through **North 2 entrance**.  **Main entrance (North 1) will only be available for entry between 9am – 2:30pm.** No parents will be admitted in the building before 9am without an appointment. If a parent has an appointment, they must enter through the North Side 2 door and receive a pass. |
| **Lateness** | All yard doors, except North Side 2, will close at 8:30am.  Students that are **late** must begin to **enter** the building **via North Side Entrance 2**. Student will receive a late slip at the Welcome Desk outside of the main office in order to be admitted to class.  Parents will drop student(s) off at North Side entrance 2 to designated staff members.  After 9:00am, students will need to be buzzed in at the Main entrance, North Side 1. |
| **Dismissal** | 2:30pm – Pre-K students will be dismissed at South 2 doors.  2:45pm – Bus students will report to the bus area with designated staff. Kindergarten dismiss via the middle yard.  2:50pm – 1st – 3rd grade dismiss to the middle yard.  2:55pm – 4th – 8th grade dismiss via North 2 and South 3 doors.  Students that are not picked up by 3:00pm will be taken to the gym with designated staff. |

Link for School District of Philadelphia Student Code of Conduct 2019 – 2020

**(Please review with your child):**

**https://www.philasd.org/studentrights/programsservices/discipline-office/**